

धनाजी नाना चौधरी विद्या प्रबोधिनीचे  
शिरीष मधुकरराव चौधरी  
महाविद्यालय, जळगाव  
नेक मानांकन श्रेणी 'बी'



ISO 9001:2015  
Certified

Dhanaji Nana Chaudhari Vidya Prabodhini's  
SHIRISH MADHUKARRAO CHAUDHARI  
COLLEGE, JALGAON  
NAAC Accredited Grade 'B'

No. ~~5~~ 11/CC/Lib/18-19/02

Date: 02/04/2018

To,  
The Principal,  
Arunodaya Shikshan Prasarak Mandal's  
Women's College of Arts Commerce and Computer Application  
Dongar Kathore, Tal: Yawal, Diast: Jalgaon  
Jalgaon- 425001

Subject: -Request for the Interlibrary Loan Facility.

Respected Sir,

To expand the availability of the references for the teachers. It is proposed for the Inter library loan facility be made available to our faculty member from your esteemed college library.

We assure you that the borrowed books will be returned in due time. Looking forward for your positive response.

Thanking you,

Yours faithfully,

Librarian

**LIBRARIAN**  
**D.N.C.V.P.'S**

Shirish Madhukarrao Chaudhari  
College, Jalgaon



Principal  
**PRINCIPAL**

Shirish Madhukarrao Chaudhari  
College, Jalgaon

**Address:** Gat No.78/5, Shankarrao Nagar, Near  
Talele Colony Old Khedi Road, Jalgaon (M.S.)  
425001

**Tel. No.** +91 0257 2234928, +91 02572222714

**Email:** [dncvp@rediffmail.com](mailto:dncvp@rediffmail.com)

**Website:** [www.dncvp.org](http://www.dncvp.org)

Arunodaya Shikshan Prasarak Mandal's  
**WOMEN'S COLLEGE OF ARTS COMMERCE AND COPUTER  
APPLICATION**

(Affiliated to S.N.D.T. Women's University Mumbai)  
Dongar Kathore, Tal: Yawal, Dist: Jalgaon  
Tel: 02585 263061/263225, Email: wcdkdkathore@rediffmail.com

**and**

Dhanaji Nana Chaudhari Vidya Prabodhini's  
**SHIRISH MADHUKARRAO CHAUDHARI COLLEGE, JALGAON**

(Affiliated to the KBCNMU Jalgaon)  
Gat No. 78/5 Shakarrao Nagar, Old Khedi Road. Nr. Talele Colony, Jalgaon- 425001 (Maharashtra)  
Tel No. 0257- 2234928 Email: dncvp@rediffmail.com

**INTER LIBRARY LOAN (ILL)**

**Letter of Agreement**

This letter of agreement is between the above two college libraries and the inter library loan (ILL) facilities are made mutually available to each other, for all intents and purposes. This pooling of resources of both the college libraries is for the benefits of the readers and users for research purpose. This scheme follows following Reciprocal Terms and Conditions and forms the basis of the agreement.

The ILL Agreement is on reciprocal basis, between both the libraries. The requesting library will be responsible for damage or loss of the book and overdue fines if any to the borrowed item(s);

- The borrowing library shall strictly adhere to the policy and procedure of the leading Library.
- The priority will be given to the individual users of respective library.
- The lending library shall try its best to fulfill the request of the borrowing Library.
- The borrowing library should ensure the dues date of issues items and their security.
- The librarian of college should create awareness among his user community about the inter Library Loan facility.
- Library OPAC of both libraries should be made available to both library users for searching purpose.

- The librarian shall receive /collect the demand of books which are available in the other library for the users and forward those to the lending library.
- Both libraries mutually follow lending library rules, if any.
- Requested book / item should be issued for the period of 15 days.
- The lending Librarian /Principal shall authorize the loan books transfers.
- On such authorization the borrowing Librarian /user shall collect the books by following the procedure.
- So, borrowed books are issued to user through account in borrowing library for specific period.
- The borrowing Librarian see that the borrowed books are returned in condition and in stipulated time to lending library.
- For this loaning facility there shall be no charge /deposit internally to paid by borrowing library.
- Reference books, rare books and journals are not included under this scheme.
- Loaning Library rule shall prevail in all circumstances.


The Agreement is effective upon receipt by each Library of the duly signed (by both parties) ILL letter of Agreement and will remain valid until specifically terminated in writing upon mutual consent;

For and behalf of

Librarian

  
Librarian

Women's College of Arts, Commerce &  
Computer Application, Dongar Kathore, Tal. Yawal.

  
Principal

Principal  
Women's College of Arts, Commerce  
Computer Application, Dongar Kathore  
Tal. Yawal, Dist. Jalgaon.

### Acceptance

About modus operandi is accepted for the mutual benefit of both colleges so, as our library will also lend books to your library with above procedure.

For and behalf of

  
Librarian

**LIBRARIAN**  
**D.N.C.V.P.'S**

Shirish Madhukarrao Chaudhari  
College, Jalgaon



  
Principal  
**PRINCIPAL**

Shirish Madhukarrao Chaudhari  
College, Jalgaon