

Arunodaya Dnyan Prasarak Mandal's
WOMEN'S COLLEGE OF ARTS, COMMERCE AND HOME SCIENCE,
(Affiliated to the S.N.D.T. Women's University, Mumbai.)
Near khajamiya, Jalgaon.(Maharashtra) 425001
Ph./Fax no 0275-2250203 Email: adpmwcjal@gmail.com

Library

No.

Date

To,
The Principal,
Dhanaji Nana Chaudhari Vidya Prabodhini's
Shirish Madhukarrao Chaudhari College, Jalgaon
Shankarrao Nagar, Old khedi Road, Nr. Talele Colony,
Jalgaon-425001

Subject: Request for the Inter-Library Loan Facility.

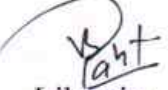
Respected sir/ madam

To expand the availability of the reference for the teachers. It is proposed for the inter Library loan facility be made available to our teachers from your esteemed college library.


We assure you that the borrowed books will be returned in due time. Looking forward for your positive response.

Thanking you,

Yours faithfully,


Librarian
A.D.P.M's Women's College of
Arts, Com. & Home Science,
Near Khajamiya, Jalgaon




Principal,
A.D.P.M's Women's College of
Art's, Com. & Home Sci. Jalgaon

Dhanaji Nana Chaudhari Vidya Prabodhini's
SHIRISH MADHUKARRAO CHAUDHARI COLLEGE, JALGAON
(Affiliated to the K.B.C. N.M. University, Jalgaon.)
78/5 Shankarrao Nagar, Old khedi Road, Nr. Talele Colony, Jalgaon-425001(Maharashtra)
Tel No. +91 0257 2234928, +91 0257 2222714 Email : dncvp@rediffmail.com

and

Arunodaya Dnyan Prasarak Mandal's
WOMEN'S COLLEGE OF ARTS, COMMERCE AND HOME SCIENCE,
(Affiliated to the S.N.D.T. Women's University, Mumbai.)
Near khajamiya, Jalgaon.(Maharashtra) 425001
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INTERLIBRARY LOAN (ILL)

Letter of Agreement

This letter of agreement is between the above two college libraries and the Interlibrary Loan (ILL) facilities are made mutually available to each other, for all intents and purposes. This pooling of resources of both the college libraries is for the benefits of the readers and users for research purpose. This scheme follows following Reciprocal Terms and Conditions and forms the basis of the agreement.

The ILL Agreement is on reciprocal basis, between both the libraries. The requesting library will be responsible for damage or loss of the book and overdue fines if any to the borrowed item(s);

- The borrowing library shall strictly adhere to the policy and procedures of the leading Library.
- The priority will be given to the individual users of the respective library
- The lending Library shall try its best to fulfill the request of the borrowing Library.
- The borrowing library should ensure the due dates of issued items and their security.
- The Librarian of the college should create awareness among his user community about the Inter Library Loan facility.
- Library OPAC of both libraries should be made available to both library users for searching purpose.
- The Librarian shall received / collect the demand of books which are available in the other Library for the users and forward those to the lending library
- Both libraries mutually follows lending library rules, if any
- Requested book/item should be issued for the period of 15 days.
- The lending Librarian / Principal shall authorize the loan books transfers.
- On such authorization the borrowing Librarian /user shall collect the books by following the procedure.
- So, borrowed books are issued to the user through account in borrowing library for specific period.
- The borrowing Librarian should see that the borrowed books are returned in condition and in stipulated time to lending library.)
- For this loaning facility there shall be no charge/deposit internally to be paid by borrowing library.

- Reference books, rare books and Journals are not included under this scheme.
- Loaning Library rule shall prevail in all circumstances.

The Agreement is effective upon receipt by each Library of the duly signed (by both parties) ILL Letter of Agreement and will remain valid until specifically terminated in writing upon mutual consent;

For and behalf of


Librarian

LIBRARIAN
D.N.C.V.P.'S
Shirish Madhukarrao Chaudhari
College, Jalgaon




Acceptance


Principal

PRINCIPAL
Dhanaji Nana Chaudhari Vidya Prabodhini's,
Shirish Madhukarrao Chaudhari College,
Jalgaon

Above modus operandi is accepted for the mutual benefits of both colleges so, as our library will also lend books to your library with above procedure.

For and behalf of


Librarian

Stamp
Librarian
A.D.P.M's Women's College of
Arts, Com. & Home Science,
Near Khajarniya, Jalgaon




Principal

Principal
A.D.P.M's Women's College of
Arts, Com. & Home Sci. Jalgaon